

Student Disciplinary Regulation Establishing the Measures and Guarantees to be Implemented

Article 1. Students are expected to behave in a manner that is consistent with the requirements for the proper functioning of university life and, in particular, with the requirement to respect all persons and property.

Article 2. Any wilful failure to comply with these requirements may result in a disciplinary measure, with the exception of failure to comply with the conditions applicable for the awarding of diplomas, which comes under the remit of the Examination Board.

Article 3. The disciplinary measures are the following:

1. a reprimand;
2. suspension, partial or full, for a specific period of time, of the right of access to the University, to follow courses, to take part in applied skills classes and in seminars or to have access to certain services organised by the University;
3. expulsion.

Article 4. A reprimand can be given by the Disciplinary Council set up under Article 10, by the Vice-Chancellor, by the General Secretary and by the Dean concerned for any offence as set out under Article 2. It can also be given by any lecturer or teaching assistant as well as by any head of department if the offence set out under Article 2 relates to an area under their responsibility.

Article 5. Any lecturer or teaching assistant may suspend a student for a period of time not to exceed one week, from the right to follow a course or to take part in an applied skills activity or seminar when the student is deemed to have disrupted a session's proper functioning. The decision to suspend a student applies with immediate effect, but the student may appeal to the Dean concerned or to the Vice-Chancellor.

Article 6. The head of department responsible for a study or work area or for a reading room or for certain services organised by the University may suspend, for a period of time not to exceed one week, the right of access of a student to that area or service when the student is deemed to have disrupted its proper functioning or violates the regulations. The decision to suspend a student applies with immediate effect, but the student may appeal made to the Dean concerned or to the Vice-Chancellor.

Article 7. The head of the Administrative Office may suspend any student deemed guilty of any offence set out under Article 2 from the University for a period of time not to exceed one day.

Article 8. Subject to the second paragraph of Article 12 the Vice-Chancellor may impose the partial or full suspension of a student for a period of time not to exceed one month, of the right of access to the University, to take part in its activities or of access to its services. The decision applies with immediate effect.

However, if the length of the suspension exceeds ten days, the decision may, within three days, be subject to an appeal to the Disciplinary Council set up under Article 10. Ten days after the appeal has been submitted, the effects of the Vice-Chancellor's decision are suspended.

Article 9. The Disciplinary Council may impose a partial or full suspension for a period of time not to exceed one academic year of the right of access to the University, to take part in its activities or of access to its services, as well as expulsion.



Article 10. The Disciplinary Council is composed as follows:

- a Chair, appointed at the beginning of each academic year by the Vice-Chancellor and the C.A.U. (Centre d'Action Universitaire) Office from among persons outside of the University;
- two members appointed at the beginning of each academic year by the entire body of the University's lecturers, teaching assistants and administrative personnel;
- two students appointed at the beginning of each academic year by the General Student Assembly.

The Chair and each member has a replacement member appointed in the same manner as the person he/she will replace in that event.

Article 11. The Vice-Chancellor and the student concerned may reject to the participation of any member of the Disciplinary Council, including the Chair of the Disciplinary Council. In the event that there is no replacement for the member regarding which the objection was made, he/she will be replaced by one of the other replacements as appointed by the other members of the Disciplinary Council.

Article 12. In the event that the Vice-Chancellor judges that the offence committed under Article 2 requires the implementation of a measure that comes under the remit of the Disciplinary Council, he/she refers the matter to the Disciplinary Council after notifying the student by registered post as well as, if the student is a minor, his/her parents or legal guardian. Until such time as the Council has made its decision, the Vice-Chancellor takes the appropriate interim measures.

If the student concerned or, if he/she is a minor, his/her parents or legal guardian inform the Vice-Chancellor in writing that they prefer that the matter be judged by the Vice-Chancellor him-/herself, the Vice-Chancellor is competent to impose one of the measures set out in Article 9.

Article 13. In the event that the Disciplinary Council is called upon to act in an appellate manner, it can only annul, confirm or reduce the measure it is requested to review.

Article 14. The Disciplinary Council meets at the latest eight days after having been notified by the Vice-Chancellor or, in the event of an appeal, by the student concerned. If certain duly convened members are not present (to sit on the Council), a second notification is made to convene the Council at the earliest possible date. When the Council meets following a second notification, it is validly constituted if at least three members are present.

Article 15. The Disciplinary Council meets behind closed doors. After having heard the Vice-Chancellor's report, it hears the statements of any person who may be able to shed light on the matter before it.

The student concerned is notified to attend any such meeting. He/she may be assisted by a maximum of three persons of his/her choice.

Article 16. After the close of the proceedings, the Council votes by secret ballot. In the event of a tie, the Chair shall have the casting vote. The decision is reasoned and final. By registered post, the Council notifies the student of the decision as well as, if he/she is a minor, his/her parents or legal guardian.



Article 17. A student who was absent from the Council's proceedings may lodge a statement of opposition to the decision within eight days following the postmark date of the notification of the decision. Such opposition does not suspend the decision. The opposing party who fails to appear before the Council a second time may not lodge a second statement of opposition.

Article 18. The members of the Disciplinary Council and any person taking part in the proceedings are bound to secrecy with regard to the content of the case brought to their awareness, to the discussions and to the vote.

Article 19. When a disciplinary measure imposed on a student is subject to an appeal, the person who imposed the measure must inform the student that he/she has the right to appeal and to specify the deadline for such an appeal.

Article 20. These regulations enter into force on 1 October 1975.

These regulations have been adopted by the Management Board.

These regulations have been approved by the General Student Assembly.